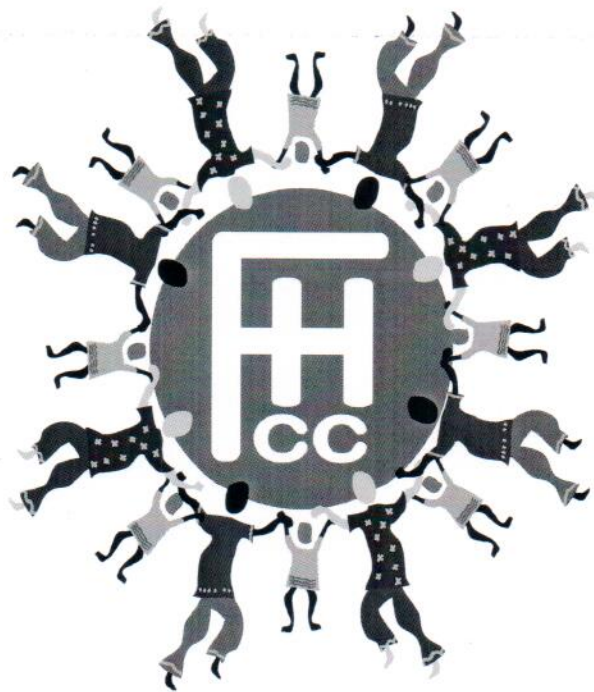


**Franklin Horner Community Centre**  
**ANNUAL GENERAL MEETING**  
**FOR THE FISCAL PERIOD**  
**APRIL 1, 2019 to MARCH 31, 2020**

**Monday, December 21<sup>st</sup>, 2020**

**12:00 P.M.**



**432 Horner Avenue, Etobicoke, Ontario M8W 2B2**

**Telephone 416-252-6822**

**Fax 416-252-2987**

**[www.franklinhorner.org](http://www.franklinhorner.org)**

## Franklin Horner Community Centre 2018-2019 Board of Directors

Brad Jones Chair

Julien DiCiano Vice Chair

Armand Conant Treasurer

Heather Robertshaw Secretary

Marion Hall Social Convener

Jennifer Bazar

David Courtney

Ann Myslicki (City Appointed)

Austin Keitner

Peter Leon

David Seeler

Mark Grimes (honorary)

### Staff 2019-2020

Laura Latham	Executive Director
Susan Milankov	Bookkeeper
Matthew Moore	Office Administration
Karen Hogan	Congregate Dining Co-ordinator
Alasdair Davison	Head Custodian
Rosa Perkovic	Special Events/Office Admin
Tsering Gyatso	Kitchen Coordinator
Pema Rinzin	Assistant Kitchen Coordinator
Lorne Green	Custodian
Alex Fox	Evening Custodian
Tim Haas	Part Time Custodian
Haley Bentham	Extravaganza Summer Student
Maya Hall	Extravaganza Summer Student

## Table of Contents

Previous Minutes	2
Message from the Board of Directors	5
In Memoriam	5
Year in Review	6
Proxy Form	22

### MISSION STATEMENT

Franklin Horner Community Centre is a charitable, not-for-profit community centre serving the southern Etobicoke and surrounding areas. The Community Centre provides a unique environment where community groups can access quality program and meeting space to develop their own specific programs, together with a variety of social, sport and recreation, leisure and wellness programs developed by the Centre. The Franklin Horner Community Centre serves people of all ages.

# **FRANKLIN HORNER COMMUNITY CENTRE**

## **Annual General Meeting**

**1. Call to order:** The meeting was called to order by Brad Jones, Board Chair at 11:32a.m.

**2. Quorum confirmed.** Quorum

**3. Motion to accept agenda:** Moved by Bev Vail that the agenda be accepted, seconded by Arden Lambe and carried.

**4. Acknowledgments:** Brad Jones spoke about the importance of the staff and volunteers, without whose work we would not be here.

He also read the names of members of our community who passed away in the past year.

Finally, he thanked our partners in all three levels of government, municipal, provincial and federal, for their support which enables the programming undertaken by the organization.

**5. Motion to dispense with the reading the minutes of last AGM:**

Moved by Peter Leon, seconded Armand Conant and carried.

**6. Motion to approve the minutes of the August 21, 2018 AGM:**

Moved by Peter Leon to approve the minutes, seconded by Armand Conant and carried.

**7. Auditor's Report:** Armand Conant, Treasurer of the Board introduced the Auditor's Report which was presented by Julia Stavreffe, Chartered Accountant and Licensed Public Accountant who performed the audit since 2008.

Julia explained the new format of the report, which was more detailed than previous versions and is now standard for non-profit organizations. Julia stated that, in her opinion, that the Board of Directors had managed the financial affairs of the Centre in a responsible manner. She also commented that just as the generous contributors brought some \$100,000 of gifts in kind to FHCC, the many volunteers also bring significant value to the Centre in the generous donation of their time. Julia went over the statement, highlighting items of note and explaining the balance sheet, deferred income, and liabilities. She then opened the floor to questions.



**Q: Jim Latham:** *Why is the HST receivable so high?*

**A: Julia Stavreff:** *The previous year return had not been filed as of March 31 and so the numbers include both. Additionally, number includes some substantial purchases such as a vehicle bought by the centre, and the large amount of HST on that purchase would accrue.*

**Q: Pat Loy:** *Why is the telephone and internet bill so high?*

**A: Laura Latham:** *The number includes 4 lines plus company phones and internet.*

**Q: Pat Loy:** *How was the employee theft arrived at?*

**A: Julia Stavreff:** *A forensic audit was conducted upon discovery of the theft.*

**Acceptance of Auditor's Report** Moved by Judy Lorenz and seconded by Krys Angel and carried.

**8. Appointment of Auditor:** Moved by Marilyn Latham that Julia Stavreff, Chartered Accountant, be appointed Auditor to hold office until the next Annual Meeting at a remuneration to be fixed by the Board, seconded by Heather Robertshaw and carried.

**10. Board Report:** Brad Jones presented the board report. He highlighted the new partnership between the Etobicoke Services for Seniors, Storefront Humber and the Centre. He pointed out that Allison Coke from ESS and Thom Burger from Storefront were both present. This co-venture will take the form of a weekly themed congregate dining program that will ultimately replace the monthly Lunch and Learn events.

Brad thanked everyone for their patience over the past 8 months with regards to parking, which was affected by the high volume of filming at the Centre, an important source of income. He also stated that Extravaganza was a great success, larger than last year and the weather cooperated. The Centre also returned to the Lakeshore Grilled Cheese Challenge this year, where we placed second place in a field of local restaurants.

In staff news, Brad mentioned that Susan Milankov will be moving to the Finance/HR role, while Matthew Moore will be moving to the Reception/Office Administration role. The centre also welcomed a new kitchen coordinator Tsering Gyatso as well as his assistant Pema Rinzin. We were also lucky enough to get Rosa Perkovic back from Mat Leave.

Brad closed by mentioning the upcoming events, including the Halloween Party, Christmas Turkey Dinner, Breakfast with Santa and the annual Christmas Home Alone dinner on Christmas Day.

**10. Election of Board members:**

Motion to accept the slate of candidates as presented;

Armand Conant

Julien Di Ciano

Moved: Peter Leon

Seconded: Brad Jones and carried unanimously.

**11. Questions and/or comments:**

**Q: Terri Beaman:** *I'm disappointed that Lunch and Learn is cancelled. I thought the program was very informative for us seniors.*

**A: Brad Jones:** *Lunch and Learn is being replaced with the Congregate Dining Program which will have a variety of different topics each week, including some guest speakers.*

**A: Susan Milankov:** *We had also started to exhaust our available speakers, and don't want to keep doing the same things too often.*

**12. Meeting Adjournment:** moved by Arden Lambe to adjourn at 11:59AM after which members enjoyed a light lunch.

Minutes taken by Heather Robertshaw, submitted by Heather Robertshaw in the role of Secretary

Minutes approved by Brad Jones, Board Chair

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Date October 9<sup>th</sup>, 2019



### **Message from the Board of Directors**

2020 is a year we will never forget as long as any of us live. Our youngest daughter Emma turned 10 in September, watching and listening to my wife Jody explaining to Emma what a Pandemic is has been fascinating for me to watch. I am sure when my great grandparents lived through the last pandemic it was much more frightening to them. Information was slow to travel between continents, countries, cities, towns and families. Communications when people were isolated was not possible at all. I am not saying what we have endured has been easy, on the contrary this has not been easy for family's, friends and communities. Some of us have been working longer hours under difficult conditions and some have been longing to get back to work.

As a board we are so proud of the work done by FHCC staff every year, however this year I can say I am even prouder to see everyone working so hard to keep our members connected, safe and engaged during COVID19 Pandemic. Our Big Top was a success in connecting friends this summer and our new program of dinner pick up has been a huge success.

Our board is losing 4 members this year. We would like to pay tribute to David Courtney, David Seeler, Julien Di Ciano and Jennifer Bazaar and thank them for more than 20 years of collective service to the organization. Their dedication and passion has had a profoundly positive impact on the centre, and we wish them nothing but the best in the future.

We are were thrilled to have people coming to the centre again, staying safe and enjoying human contact again. As the recovery continues, we are optimistic about the future, and look forward to when we can bring back much of the programming you've enjoyed. From all of us on the board, thank you for your continued support, stay safe and keep healthy.

Brad Jones

#### **In Memoriam**

**Charles Arsenault**

**Joan Craig**

**Jo-Anne Donovan**

**Jeannine Gorman**

**Sandra Helickson**

**Margaret Kitson**

**Kaye McCormick**

**Marguerite McKay**

**Harvey Paton**

**Barbara Percy**

**Rose Pileggi**

**Marion Trafford**



## **Franklin Horner Community Centre Activity Report April 2019 – March 2020**

When you consider all that has happened since this past March, it's hard to believe that Franklin Horner Community Centre still had a very full year of activities. And yet, as we look back on the year that was, there is much to recall fondly and be thankful for. Our calendar of signature events began with our annual Fashion Show. We were so thankful to have Jocelyn Shewalter from Zacks on hand to organize and MC the show, and lucky as always for our enthusiastic members who were our models. Later that month our "Lunch and Learn" program hosted Cassandra Marino who gave an informative talk on the various benefits available to seniors through the Canada Pension Plan. Our trips continued to roll along as a full busload set off for Fallsview. We also strengthened a few of our partnerships with various organizations – playing host to an anxiety management program put on by TEACH, as well as taking over the daily lunch program for Storefront Humber's Adult Day Program. Unfortunately, we had to accept that life gives us both beginnings and endings – our kitchen coordinator Karen Hogan moved on from the organization. We wish her the very best on the next chapter in her life. In her stead, the assistant coordinator Tsering Gyatso assumed the role of coordinator.

The month of new beginnings of April made way for a busy month of May. Our partners at the New Haven Learning Centre launched a wonderful weekly mentorship program where our seniors prepared meals alongside youth with autism. We played host to our annual Spring Brunch as always, serving up western omelettes, sausages and home fries. Another busload of hopeful seniors headed to a casino, this time to Casino Rama. For Lunch and Learn, we played host to our friends at the Dorothy Ley Hospice who talked about the importance of compassionate end of life care. The woodshop launched a new class, a two weekend, 4 session course where participants end up making a "shaker stool", while learning the basics about working with hand tools. The Keitner Group, a passionate supporter of our organization, organized a fundraising carwash with all proceeds going to the Centre, and since we will take any excuse we can get to barbecue for you, lunch was served as well. Finally, with spring binging about renewal and time for growth, the Board of Directors began a strategic direction planning process which with the intent of helping the organization grow and better execute our goals.

As spring transitioned into summer, the month of June was packed for our organization. Having won in 2019, defending our Grilled Cheese Festival title was always going to be a challenge, but we are so proud of our team for managing to come in second place this year against a field of restaurants and industry professionals. The 14<sup>th</sup> Annual Golf Tournament, sponsored by our friends at the Keitner Group, took place at Markland Woods this year on a day where the weather could not have been better. The centre was pleased to play host to an annual Mental Health Forum hosted by MP James Maloney, as well as a free legal clinic offered by Ridley Funeral Home. Great Lakes BBQ, who have been such incredible supporters of our organization for such a long time, once again hosted their annual charity BBQ with funds raised going directly to us. And of course, you can't have June at Franklin Horner without our Strawberry, Cake and Ice Cream Social. We are so thankful to everyone at Access Abilities who do so much to support this event every year, as we truly adore putting it on. Finally, we were pleased to welcome three new staff members – Pema Rinzin as the new Assistant Kitchen Coordinator and our summer students, Haley Bentham and Maya Hall, who joined us to help plan our yearly Extravaganza event.

For our organization, the months of July and August are where we do our best duck impressions – things may seem slow and relaxed, but under the surface we were moving at a record pace. These are the months where we are performing our annual audit, as well as planning, organizing and implementing Extravaganza.



Nonetheless, programming continued as usual on a daily basis with our cards, fitness classes and art groups. We had two trips, one to Fallsview and the other to Casino Rama. We also played host to Royal York Football Club's summer training camps, and our kitchen staff worked tirelessly to prepare daily lunches and snacks for them while also continuing to offer our daily Café as well as Storefront Humber's lunch program. Finally, we got some tremendous news in August when we found out that our Board Chair Brad Jones had won an "Urban Hero" award from Metroland Media for his community involvement. Congratulations, Brad!

As always, September is Extravaganza month. We were very pleased with how the event went, from largely wonderful weather to a stage schedule that included karaoke for the first time, and of course the amazing food. Later that month our seniors headed to Fallsview to try their luck, and Clarisse Chan from Clarity Wellness gave an informative talk on health aging. We also played host to a model car show, which is always a well attended event and fun for all involved.

October was particularly busy due to a number of factors. Delays in the audit lead to the AGM being held this month, and we launched another TEACH program. The production crew of the Amazon Prime series "The Boys" used our gym and auditorium as an area for cast and crew lunches and makeup. And in a bit of a "series finale", the final Lunch and Learn was hosted by our own Reflexology practitioner Roman Szymczak, who spoke about the health benefits of Reflexology. We also welcomed Alderwood Soccer to our weekly group of evening sports programming.

As the Autumn months rushed by, we had many of our annual staple events. Sponsored by Toronto West Fire, our annual Halloween Fire Prevention dinner was a great success and saw some truly amazing costumes. Hometown Fair brought out some incredible crafters and hobbyists with wonderful gift ideas for sale. Our special Christmas Lights Casino trip took members to Fallsview followed by dinner at Betty's and a bus tour of the Christmas lights in Niagara. We were very thankful that our friends from Access Abilities hosted several of our members at their annual Veterans Appreciation Luncheon. Lastly, we launched a new program in place of "Lunch and Learn", called "Food with Friends". Moving from monthly to weekly, Food with Friends provides guests with a delicious meal and a different social activity each week.

As the month of December rolled by, we marked the season in so many ways. Starting with our members Turkey Dinner, we ate and danced away the afternoon thanks to the Royal York Swing Orchestra. Next up was Breakfast with Santa, a family friendly way to start the holiday season. Our "Food with Friends" program marked the occasion with both a Christmas movie one week and a Sing-A-Long the next. And then finally, on the 25<sup>th</sup>, we were proud to once again put on our Christmas Home Alone Dinner, where an army of volunteers and staff took time out of their Christmas Day to serve a turkey dinner to members of the community who may not have the ability to celebrate with their family and friends. With this joyful holiday spirit, the Centre was closed Christmas week and we bid 2019 adieu.

We hit the ground running in the early months of 2020 with renewed vigour. Pasta Night kicked off our calendar of events, and soon after we played host to James Maloney's New Years Levee. Food with Friends rolled along into the new year and continued to grow, including special themed event like "Family Feud", where, we must admit, the Storefront Humber team did triumph over the Franklin Horner side in a very tight battle. The rang in the start of Lent with Pancake Tuesday, and marked an extra special Leap Year, where our member Bob Wood,



born on February 29<sup>th</sup>, was able to celebrate his birthday for the 25<sup>th</sup> time (and if you do the math, that's a very special birthday).

Lately when we attempt to cast an eye backwards over any relatively small period of time we tend to fixate on the ways COVID-19 has impacted our lives, and yet when we think about 2019-20 at the Centre, it doesn't enter the story until the very end. Our rescheduled Spa Day, as well as the Seniors Health Fair and several weeks of Food with Friends programming were all casualties of the shut down of Toronto community centres on March 13<sup>th</sup>, followed by a province wide closure of non-essential businesses on March 23<sup>rd</sup>. Before all of this happened, we still managed to have some fun. We did get one final Fallsview trip, and our final event before the closure was our St Patrick's Day Brunch, which felt bitter sweet as our enjoyment of one another's company was tempered by the uncertainty of what was to come. Nevertheless, our community came together one last time in the year and enjoyed each others company with a delicious all-you-can-eat brunch.

Throughout the year, we were enabled to do virtually every bit of programming we offered because of the hard work and tireless dedication of our volunteers, along with the support of our many generous sponsors. As we reflect on any year at the centre, the Board of Directors and staff would like to take the opportunity to sincerely thank all who make Franklin Horner Community Centre possible.



Jim, Patti, Henry and Marilyn at Extravaganza

# PROXY FORM

December 21st, 2020

## Annual General Meeting

To designate another member to vote on your behalf, please print their name on the line below.

I, hereby designate: \_\_\_\_\_

**Note: this form confirms authority to vote only on the motions presented below.**

1) ELECTION OF DIRECTORS:

	For	Against	Abstain
Justin DiCiano	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Crack	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
David Guspie	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2) Amendment of bylaws:

*Amend Article 3, Section C, Clause I from "The Board of Directors shall consist of not less than ten and not more than fourteen persons" to read "The Board of Directors shall consist of not less than seven and not more than nine persons."*

For	Against	Abstain
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**This proxy must be received by the office 48 hours prior to the December 21st, 2020 General Meeting.**

NAME (please print) \_\_\_\_\_

SIGNATURE \_\_\_\_\_

Date Office Received

---

Received By: \_\_\_\_\_



We gratefully acknowledge the support of:  
**The Ministry of Health and Long-Term Care**  
**(Seniors Active Living Centres)**

**New Horizons for Seniors**

**City of Toronto**

**Canada Summer Jobs Program**

**Thanks to our 2019-2020 sponsors & donors**  
**We couldn't do it without you!**

- |                        |                        |                        |
|------------------------|------------------------|------------------------|
| ❖ Access Abilities     | ❖ Canadian Tire, The   | ❖ Deer Creek Golf &    |
| ❖ Active Green & Ross  | Queensway              | Banquet                |
| ❖ Airbounce            | ❖ Casa Loma            | ❖ Delmanor Prince      |
| Amusements             | ❖ Centennial Park Golf | Edward                 |
| ❖ Annick Press         | Centre                 | ❖ Dufflet              |
| ❖ Aquicon Construction | ❖ Chartwell Scarlet    | ❖ Dundas Street Grille |
| ❖ Art Gallery of       | Heights / Grenadier    | ❖ Egg Solution         |
| Ontario                | ❖ Chipotle             | ❖ Eva's Original       |
| ❖ AVON                 | ❖ CIBC                 | Chimneys               |
| ❖ Black Creek Pioneer  | ❖ City Sightseeing     | ❖ E-Zone               |
| Village                | Toronto                | ❖ Farm Boy             |
| ❖ Body Buster Fitness  | ❖ Cloverdale Mall      | ❖ Faster Linen Service |
| ❖ Boston Pizza -       | ❖ COBS Bread           | ❖ Funrise              |
| Queensway              | ❖ Colio Estate Wines   | ❖ G.H Hogle Funeral    |
| ❖ C.J. Graphics        | ❖ Costco Wholesale     | Home                   |
| ❖ Cakestar             | ❖ Daily Bread Food     | ❖ GANZ                 |
| ❖ Canada's             | Bank                   | ❖ Global Cheese        |
| Wonderland             | ❖ Dairy King           | ❖ GMCR Canada - Van    |
|                        |                        | Houtte                 |

- ❖ Golf Town
- ❖ Great Lakes Brewery
- ❖ Halenda's Meat
- ❖ Heart to Home Meals
- ❖ Hockey Hall of Fame
- ❖ Home Hardware
- ❖ Jeff, Rose & Herb's  
No Frills
- ❖ Joan's Blooming  
Place
- ❖ Juice Concepts
- ❖ Jungle Cat World
- ❖ K & M Toys
- ❖ Keurig Canada
- ❖ Kids Can Press
- ❖ KIP Canada
- ❖ Laser Quest
- ❖ Mandarin
- ❖ Maple Leaf Sports  
and Entertainment
- ❖ Marks Dentistry
- ❖ McMichael Collection
- ❖ Medieval Times
- ❖ Metro
- ❖ MGA International  
Logistics
- ❖ Muddy Duck
- ❖ Museum of  
Contemporary Art
- ❖ Nando's
- ❖ National Ballet of  
Canada
- ❖ National Silicates
- ❖ No Frills
- ❖ Nurse Next Door
- ❖ OBQ Burgers
- ❖ Ontario Science  
Centre
- ❖ Owl Group
- ❖ Pattison Outdoor  
Advertising
- ❖ Pave Tar  
Construction Ltd
- ❖ Picaboo
- ❖ Pirate Life Cruises
- ❖ Posticino
- ❖ Power Yoga  
Etobicoke
- ❖ President's Choice
- ❖ Primo Foods
- ❖ Queen's Pasta
- ❖ Real Canadian  
Superstore
- ❖ Reptilia
- ❖ Ridley's Funeral  
Home
- ❖ Right at Home  
Canada
- ❖ Rima Patel
- ❖ Roman Szymczak,  
Reflexologist
- ❖ Rotary Etobicoke
- ❖ Royal LePage Porritt  
Real Estate
- ❖ Second City
- ❖ Second Harvest
- ❖ Shoppers Drug Mart
- ❖ Sir Corp Restaurants
- ❖ Skyzone
- ❖ Snapd Etobicoke
- ❖ Solotech
- ❖ Southern Pines Golf  
& Country Club
- ❖ Starbucks
- ❖ Storefront Humber
- ❖ Superior Events  
Group
- ❖ Swiss Chalet
- ❖ Tallship Cruises
- ❖ Tarragon Theatre
- ❖ Tartistry
- ❖ Textile Museum of  
Canada
- ❖ The Etobicoke  
Guardian
- ❖ The Grille -  
Queensway
- ❖ The Happy Bakers
- ❖ The Keg
- ❖ The Keitner Group
- ❖ The Loot Lady
- ❖ Theatre Passe  
Muraille
- ❖ TIFF - Bell Lightbox
- ❖ Timothy's Pub
- ❖ Toronto Auto Wash
- ❖ Toronto Blue Jays
- ❖ Toronto Gymnastics  
Int.
- ❖ Toronto Region  
Conservation
- ❖ Toronto Rock
- ❖ Toronto Symphony  
Orchestra
- ❖ Toronto West Fire  
Prevention
- ❖ Varsity Tents
- ❖ VIA Rail
- ❖ Victory Printing
- ❖ Wendy's
- ❖ Westin Harbour  
Castle
- ❖ Yogen Fruz
- ❖ Zack's
- ❖ Zest for Living